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**PHARMACY AND POISONS BOARD**

**Notification Form for Conducting Promotional Meetings**

|  |  |
| --- | --- |
| **1** | **Applicant Information** |
|  | Name of applicant |  |
| Registration/enrol number |  |
| Cadre |  |
| Telephone |  |
| **2** | **Type of promotional meetings** |
|  | Workshops |  |
| Conference |  |
| Product Launch |  |
| Exhibitions |  |
| Symposia |  |
| Advisory Board meetings |  |
| Webinars |  |
| Others  |  |
| **3** | **Company/ Sponsor Information** |
|  | Name of company/sponsor: |  |
| Contact person |  |
| Telephone |  |
| Email |  |
| Location |  |
| **4** | **Products promoted** (attach list of products and approval letters) |
|  | **Name of Product** | **Material description** | **Validity date** |
|  |  |  |
|  |  |  |
|  |  |  |
| **5** | **Summary of the meeting** |
|  | Title  |  |
| Date | **Start Date:****End date** |
| Name of the venue |  |
| Location |  |
| Brief description |  |
| Target audience  |  |
| Expected outcomes  |  |